



Challenge and Improvement Committee
26th June 2018

Subject: Rural Public Realm: Interim Report
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Report by:	Grant White
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Purpose / Summary:	To: 1) Update on progress of the Rural Public Realm Task & Finish Group

RECOMMENDATION(S): 1. Members acknowledge progress to date of the Rural Public Realm Task & Finish Group. 2. Members recommend any additional organisations, officers and stakeholders that the Rural Public Realm Task & Finish Group should seek to engage with directly to gather input for the Rural Public Realm Report.
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IMPLICATIONS

Legal: None

Financial : None

Staffing : None

Equality and Diversity including Human Rights : Not applicable

Risk Assessment : Not applicable

Climate Related Risks and Opportunities : Not applicable

Title and Location of any Background Papers used in the preparation of this report:

C&I Committee – 9th January 2018
“Public Realm – C&I ToR Update Report”

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman) **Yes** **No**

Key Decision:

A matter which affects two or more wards, or has significant financial implications **Yes** **No**

1. Background

- 1.1 The Challenge and Improvement Committee have agreed that one of their principal projects for 2017/18 will be to scrutinise the effectiveness of the services offered by public agencies in maintaining the rural public realm.
- 1.2 The Committee agreed that in order to tackle this work a member Task and Finish Group would be established.
- 1.3 A Delivery Plan for this work was approved by Challenge & Improvement Committee on 9th January 2018. Since this date the Task & Finish Group have met on a number of occasions to progress actions within the Delivery Plan.

APPENDIX A – Public Realm Report Delivery Plan 2018-2019 v1.0

APPENDIX B – Rural Public Realm Task & Finish Group – ToR v1.1

2. Public Realm Survey for Parish/Town Councils

- 2.1 A key actions identified within the Delivery Plan was to conduct a public realm survey open to all parish and town councils in West Lindsey. The survey is designed to gather valuable information and local insight from parish and town councils on the current conditions, challenges and opportunities for public realm.
- 2.2 The Public Realm Survey was launched on 16th May 2018 and will close on 15th August 2018. This provides 3 months for completion. The closing dates can be extended by the Task & Finish Group if required.
- 2.3 The results from the survey will be analysed and a help us to produce a range of presenting formats such as tables, graphs and heat maps.
- 2.4 Reminder messages will be sent out to parish/town councils that have not yet completed the survey at regular intervals.
- 2.5 All Members have received information about the survey to help them promote to their local parish/town councils. This information will be repeated at regular intervals.
- 2.6 The link to the survey has not been made public as it is only designed for parish/town councils to complete. It can be sent out on request via e-mail. A dedicated e-mail address has been established for this work: publicrealm@west-lindsey.gov.uk

APPENDIX C – Public Realm Survey 2018 – Intro & Instructions

APPENDIX D – Public Realm Survey 2018 – Full Question List

3. Agency Engagement

- 3.1 Now that the Public Realm Survey is underway, the Task & Finish Group will be confirming key agencies and officers to conduct direct engagement with. This will include key service areas within West Lindsey District Council linked to public realm and other agencies such as Lincolnshire County Council, Lincolnshire Police and the Environment Agency.
- 3.2 Members at this committee meeting are requested to put forward any additional recommendations for key agencies, officers and stakeholders that the Task & Finish Group should look to engage with directly.
- 3.3 This type of engagement will vary depending on availabilities and circumstances. In most cases it will involve arranged meetings with key officers to discuss current conditions, challenges and actions being taken.
- 3.4 Information gathered from direct engagement and meetings will be included in the final Rural Public Realm report with full references and acknowledgments.

4. Recommendations

- 4.1 Members acknowledge progress to date of the Rural Public Realm Task & Finish Group.
- 4.2 Members recommend any additional organisations, officers and stakeholders that the Rural Public Realm Task & Finish Group should seek to engage with directly to gather input for the Rural Public Realm Report.